

WAPCOS LIMITED
Terms and Conditions

WAPCOS LIMITED an 'ISO 9001-2008' "Mini Ratna-I" Organization intends to fill up the following post at Madhya Pradesh for its Projects requirement. The requisite qualification prescribed for the post is as under:

Post	No. of Posts	Max. Age	Qualification and Experience
Data Entry Operator	24 Nos.	35 Year	<ul style="list-style-type: none"> • Bachelor Degree with PGDCA/DCA and 5 years of experience in similar fields. • Mandatory knowledge of English and Hindi typing.

Salary shall be commensurate to qualification and experience.

Those who are working in Govt. departments/PSU/Autonomous bodies are required to apply through proper channel or produce no objection certificate.

The post is purely on temporary basis for its Project requirement.

Number of posts may vary as per requirement of projects of the company.

Relevant experience will be given due weightage.

Management reserves the right to fix the criteria to restrict the number of candidates to be called for skill test/interview.

Age relaxation for SC/ST/OBC/PWD will be as per Government rules.

Preferences will be given to SC/ST/OBC/PWD candidates if otherwise found suitable.

Before submission of application, the candidate must ensure that he/she fulfills the eligibility criteria and other norms mentioned in the advertisement.

CVs should be submitted strictly in prescribed proforma alongwith photocopies of documents in support of Date of birth, Qualification, Experience and Proof of category etc. in case of candidate belonging with reserved category. Any other proforma will not be accepted.

The candidates appointed are liable to be posted anywhere in India or Abroad as per exigencies of works of the company.

The mere fact that a candidate has submitted his/her application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for engagement.

The company will not be responsible for any postal delay within the specified time.

Interested candidates fulfilling the eligibility conditions may send their CVs within 10 days from the date of release of advertisement in the Prescribed **proforma through Speed post/Courier at the below mentioned office address in an envelope super scribing the name of post applied for to:**

**Regional Manager (CR)
WAPCOS LIMITED
G-2/195, Gulmohar Colony,
Bhopal, M.P. – 462039**

For details and proforma visit our website www.wapcos.gov.in and for clarification call +91-755-2560052. **Physical Submission of documents is not allowed**

Last date for submission of application is 14.04.2016.